

Frontpage Introduction

Introduction

- *Some Web Basics*
- *Microsoft FrontPage overview*

New Webs

- *Starting FrontPage; Creating a New Web*
- *Using the FrontPage Templates and Wizards*
- *The FrontPage Explorer Window*
- *Working with Pages; Applying a Theme*
- *Opening Web Pages in the FrontPage Editor*

FrontPage Views

- *Folders View*
- *Hyperlinks View*
- *Reports View*
- *Navigation View*

Creating a Web

- *Closing FrontPage Editor and Explorer*
- *Inserting, Moving and Resizing Images*
- *Co-coordinating Text and Images*
- *Editing an Image*
- *Creating an Image map*

Hyperlinks

- *Creating Text Hyperlinks*
- *Creating Image Hyperlinks*
- *Following Hyperlinks*
- *Deleting and Changing Hyperlinks*
- *Previewing a Web Page*

Working With Tables

- *Creating a Table*
- *Typing and Moving in a Table*
- *Selecting in a Table*
- *Deleting Rows and Columns*
- *Inserting Rows and Columns*

- *Changing Column Width*
- *Merging Cells*

Additional Components

- *Adding Marquee Text*
- *Adding a Search Form*
- *Inserting a Hit Counter*
- *Adding Page Transitions*
- *Creating Animations*
- *Working with Office Documents*

Productivity Features

- *Proofing Tools, Checking Spelling*
- *Finding and Replacing*
- *Updating and Verifying Hyperlinks*
- *Using Tasks*

Working with Webs

- *Opening an Existing Web*
- *Typing Text; Importing Text*
- *Adding Lists; Copying and Pasting Text*
- *Using the Office Clipboard; Format Painter*
- *Saving/Opening a Page in FrontPage Editor*

Publishing Webs